



## The Rural Physician Action Plan & Alberta Rural Family Medicine Network



Policy & Procedure:	Reimbursement Rates
Target Group(s):	ARFMN & Rural Rotations Preceptors/Faculty, Speakers/Presenters, Full-time University Faculty & Staff, RPAP/ARFMN Associates & ARFMN Residents
Goal:	RPAP Administration
Approval Date:	23 March 2005
Revisions:	19 September 2005, 21 June 2006, 11 August 2006, 12 April 2007

### 1.1 PURPOSE

---

The purpose of this policy is to outline the approved RPAP/ARFMN reimbursement rates and stipends.

### 1.2 REIMBURSEMENT RATES

---

#### General:

- The mileage rate shall be \$.43 per km
- Travel by scheduled air travel will be paid at actual cost for non-executive class fares.
- Travel by private aircraft will be paid at the lower of economy airfare for scheduled air travel or auto travel
- Taxi and bus fares incurred travelling to and from airports or travelling locally between business related functions are reimbursable at actual cost.
- Automobile rental will be reimbursed if taxi or bus services are unavailable or if fares would exceed rental charge.
- Parking charges are reimbursable at actual cost when travelling by personal or rental auto.
- Maximum allowable personal meal expenditures are as follows (excludes GST):
  - Breakfast \$10
  - Lunch \$20
  - Dinner \$30

#### ARFMN Preceptors/Faculty/GFT Faculty & Staff:

- The "loss of practice time" rate is \$700 per full day and \$350 per half day (including travel time)
- The honorarium is \$250

The "loss of practice time" rate and the honorarium reflects a voluntary contribution to the profession and as such is not meant to reflect market value for the physician's time or expertise.

#### ARFMN Speakers/Presenters

- The honoraria for speakers/presenters whose presentation exceeds two hours duration shall be \$300 per event. An appropriate acknowledgement recognition may be provided to speakers/presenters whose presentation is less than two hours duration.

#### Preceptor Honoraria – ARFMN & Rural Rotations Program:

- The honoraria for medical student rotations including electives shall be \$1,100 per training month.
- The honoraria for PGY1 rotations including electives shall be \$1,100 per training month
- The honoraria for rotations in PGY2 and beyond including electives shall be \$550 per training month

#### Preceptor Honoraria – Summer Student Experience Program:

- The honoraria for a summer student experience shall be \$1,000 per experience.

#### Shadowing Experience, Skills Day, Perspectives Presentation:

- The medical student expense allowance inclusive of all expenses for shadowing experiences shall be up to \$100 per day.
- The preceptor honorarium for a shadowing experience and skills days is \$100 per day. Rural mentors are provided with a \$250 annual honorarium per student they mentor.

The honorarium reflects a voluntary contribution to the profession and as such is not meant to reflect market value for the physician's time or expertise.

#### Board of Directors:

- The PS Rate for RPAP Board meetings (in-person, teleconference and videoconference) is \$100 per hour to a maximum of \$800 per day (including travel time).